**FORM-BC8-1 Sample of Covering Letter for Application of Temporary Use/Partial Use of the Building**

**(Company Letterhead)**

Date:

Attention: Head of Construction Section

One Stop Service Center

Thilawa Special Economic Zone

**Re: Application for Temporary Use/ Partial Use of the Building**

We hereby apply for Temporary Use/ Partial Use 3 sets (2 original, 1 copy) of the required documents and drawings with 3 sets of CD-ROM, for the Construction Project permitted under the Building Permit (No. TSEZ-BP-xxx) dated on (dd/mm/yy) and the Fire Safety Certificate (No. TDEZ-FSC-xxx) dated on (dd/mm/yy).

 Applicant

 Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Company Seal