**FORM-BC7-2 Application for Design/Interior Modification**

**Application for Design / Interior Modification**

Date:

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| --- | --- | --- | --- | --- | --- |
| 1. Project Information | | | | | |
| 1) | Project Name: | | | | |
| 2) | Name of Applicant | |  | | |
|  | Address of Project Site | |  | | |
|  | Contact Number / E-mail | |  | | |
| 3) | Information on Existing Building | |  | | |
|  | Building Permit | | TSEZ-BP-xxx (Date of Issue: ) | | |
|  | Fire Safety Certificate | | TSEZ-FSC-xxx (Date of Issue: ) | | |
|  | ECPP | | TSEZ-EP-xxx (Date of Issue: ) | | |
| 4) | Estimated Construction Schedule | | 1 month for interior decoration | | |
|  | Modification Floor area (m2) | |  | | |
|  | Name of Contractor | |  | | |
|  | Name of Supervisor | |  | | |
| 10 | Contact Number / E-mail | |  | | |
| 2. Contents of Design Modification | | | | | |
| 1) | Modified Design for | □Building Permit | | □Fire Safety Certificate | □Interior Modification |
| 2) | Description of Modification:  Area Extension  □Change in Floor Area、□　No Change in Floor Area  Interior Modification  Fire Safety Equipment | | | | |
| 3) | Reasons of Modification | | | | |
| 4. Attached Documents | | | | | |
| * Building Permit　　　□　Fire Safety Certificate　　□　Interior Modification | | | | | |
| □ | Confirmation Letter by the Building Owner for Starting Interior Modification | | | | |
| □ | Documents and drawings before the modification | | | | |
| □ | Documents and drawings After the modification | | | | |
| □ | Calculation Sheets | | | | |
| □ | Other documents, if any  ( ) | | | | |

Place:

Date:

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| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Signature of the Applicant  Name of the Applicant  Title  Company Name  Official Seal/Stamp  Tel. No.  E-mail | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Signature of the Contractor  Name of the Supervisor  Title  Company Name  Official Seal/Stamp  Tel. No.  E-mail |

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*The Construction Section of OSSC Use Only*

OSSC record:

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| --- | --- |
| Received : \_\_\_\_ /\_\_\_\_\_/\_201\_  Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Checked : \_\_\_\_ /\_\_\_\_\_/\_201\_  Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

Comments and Instructions for the Proposed Design/Interior Modification

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Approved: \_\_\_\_\_\_/\_\_\_\_\_/\_201\_

Stamp of OSSC

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title: