**FORM-BC7-2 Application for Design/Interior Modification**

**Application for Design / Interior Modification**

 Date:

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| --- |
| 1. Project Information |
| 1) | Project Name:  |
| 2) | Name of Applicant |  |
|  | Address of Project Site |  |
|  | Contact Number / E-mail |  |
| 3) | Information on Existing Building　 |  |
|  | Building Permit | TSEZ-BP-xxx (Date of Issue: ) |
|  | Fire Safety Certificate | TSEZ-FSC-xxx (Date of Issue: ) |
|  | ECPP | TSEZ-EP-xxx (Date of Issue: ) |
| 4)  | Estimated Construction Schedule |  1 month for interior decoration |
|  | Modification Floor area (m2) |  |
|  | Name of Contractor |  |
|  | Name of Supervisor |  |
| 10 | Contact Number / E-mail |  |
| 2. Contents of Design Modification |
| 1) | Modified Design for  | □Building Permit　 | □Fire Safety Certificate | □Interior Modification |
| 2) | Description of Modification: Area Extension□Change in Floor Area、□　No Change in Floor Area Interior ModificationFire Safety Equipment |
| 3) | Reasons of Modification |
| 4. Attached Documents |
| * Building Permit　　　□　Fire Safety Certificate　　□　Interior Modification
 |
| □ | Confirmation Letter by the Building Owner for Starting Interior Modification  |
| □ | Documents and drawings before the modification |
| □ | Documents and drawings After the modification |
| □ | Calculation Sheets  |
| □ | Other documents, if any ( ) |

Place:

Date:

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|  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature of the ApplicantName of the ApplicantTitleCompany Name Official Seal/StampTel. No. E-mail | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature of the ContractorName of the SupervisorTitleCompany Name Official Seal/StampTel. No. E-mail |

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*The Construction Section of OSSC Use Only*

OSSC record:

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| --- | --- |
| Received : \_\_\_\_ /\_\_\_\_\_/\_201\_Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Checked : \_\_\_\_ /\_\_\_\_\_/\_201\_Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

Comments and Instructions for the Proposed Design/Interior Modification

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Approved: \_\_\_\_\_\_/\_\_\_\_\_/\_201\_

Stamp of OSSC

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title: