**FORM-EN7-2 Environmental Monitoring Report Form for Operation Stage**

*Version 2/March/2017*

To

Chairman

Thilawa Special Economic Zone Management Committee

 Reference No:

Dated:

I hereby submit the monitoring report for Operation stage in accordance with the Monitoring Plan described in Environmental Conservation and Prevention Plan (ECPP).

1. General Information
2. Company Name:
3. Location in TSEZ:
4. Approval No. of ECPP
5. Approval of IEE/EIA, if any:
6. Date of Commencing Commercial Operation: dd/mm/yy
7. Monitoring Period:

 From dd/mm/yy to dd/mm/yy

1. Timing of Monitoring Report Submission for the year < Fiscal Year>:

□1) First Submission □ 2)Second Submission

(April ~ September) (October ~ March)

1. Date of first submission (if second submission is selected):dd/mm/yy
2. Implementing Organization for Monitoring:

 Name:

 Address:

 Name of Responsible Person:

 Contact Number:

 Email:

**\*\*The items, standards to be applied, measurement points and frequency for each monitoring parameter are established based on either the ECPP application or IEE/EIA report of each locator, if any. Should there be any changes to the original plan and such changes shall be reviewed and evaluated by the Environmental Section of One Stop Service Center, Thilawa Special Economic Zone Management Committee.\*\***

1. Monitoring Plan for Operation Stage as described in ECPP

| **Monitoring item** | **Description** | **Location** | **Frequency** |
| --- | --- | --- | --- |
| B-1 Air Quality |  |  |  |
| B-2 Water Quality |  |  |  |
| B-3 Solid Waste |  |  |  |
| B-4 Soil Contamination |  |  |  |
| B-5 Noise and Vibration |  |  |  |
| B-6 Odor |  |  |  |
| B-7 Hazardous and Chemical Substances |  |  |  |
| B-8 Greening Plan |  |  |  |
| B-9 Landscape |  |  |  |
| B-10 Local Water Use |  |  |  |
| B-11 Occupational Health and Safety |  |  |  |
| B-12 Community Health and Safety |  |  |  |
| B-13 Other Social Considerations |  |  |  |
| B-14 Emergency Risks |  |  |  |
| B-15 Transboundary or Global issues |  |  |  |

*Note*

1. *In case of the applicants who prepared IEE/EIA report, the monitoring plan described in IEE/EIA should be described here.*
2. Community Consultation and Engagement

1. Have any community consultation and engagement activities been undertaken by the Locator during the monitoring period?

□ Yes □ No

*If marked “Yes”, please describe the type of community consultation activity and key outcomes.*

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Date** | **Location** | **Type** | **Purpose** | **Duration** | **Number of Participants, by Gender if available (M/F)** | **Key Outcomes** |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
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IV. Complaints/Requests from the Surroundings (in and around of the project area)

1. Have there been any complaints/requests related to environmental and social issues from the community (persons/organizations) during the monitoring period?

□ Yes □ No

*If marked “Yes”, please describe the complaints/requests and its response as follow:*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Date Received** | **Type of Complaint/Request** | **Description** | **Actions** | **Resolved (Y/N)** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

*Also, please attach a copy of the complaints/grievances for the monitoring period where available.*

1. Monitoring Results in the current monitoring period
2. **Monitoring Agenda**

| **Monitoring Item** | **Time Frame of Field Measures/****Mitigation Measures** | **Frequency** | **Evidences/ Analysis Results/ Photos** |
| --- | --- | --- | --- |
| B-1 Air Quality | Date, Time and Period of Measurements(dd/mm/yyyy) AM to (dd/mm/yyyy) PM |  | Annex 1 |
| B-2 Water Quality | Date, Time and Period of Measurements (dd/mm/yyyy) AM to (dd/mm/yyyy) PM |  | Annex 2 |
| B-3 Solid Waste | Date, Time and Period (Any Record)(dd/mm/yyyy) AM |  | Annex 3 |
| B-4 Soil Contamination | Date, Time and Period (Any Record) (dd/mm/yyyy) AM |  | Annex 4 |
| B-5 Noise and Vibration | Date, Time and Period of Measurements (dd/mm/yyyy) AM to (dd/mm/yyyy) PM |  | Annex 5 |
| B-6 Odor | Date, Time and Period (Any Record) (dd/mm/yyyy) AM |  | Annex 6 |
| B-7 Hazardous and Chemical Substances | Date, Time and Period (Any Record) (dd/mm/yyyy) AM |  | Annex 7 |
| B-8 Greening Plan | Date, Time and Period (Any Record) (dd/mm/yyyy) AM |  | Annex 8 |
| B-9 Landscape | Date, Time and Period (Any Record) (dd/mm/yyyy) AM |  | Annex 9 |
| B-10 Local Water Use | Date, Time and Period (Any Record) (dd/mm/yyyy) AM |  | Annex 10 |
| B-11Occupational Health and Safety | Date, Time and Period (Any Record) (dd/mm/yyyy) AM |  | Annex 11 |
| B-12 Community Health and Safety | Date, Time and Period (Any Record) (dd/mm/yyyy) AM |  | Annex 12 |
| B-13 Other Social Considerations | Date, Time and Period (Any Record) (dd/mm/yyyy) AM |  | Annex 13 |
| B-14 Emergency Risks | Date, Time and Period (Any Record) (dd/mm/yyyy) AM |  | Annex 14 |
| B-15 Transboundary or Global issues | Date, Time and Period (Any Record) (dd/mm/yyyy) AM |  | Annex 15 |

*Note*

1. *If there is not applicable item, please fill “Not Applicable”*
2. **Monitoring Results**

**B-1 Air Quality**

* 1. Records of mitigation measures for controlling air quality (e.g.VOC emission controlling activities, dust controlling activities, etc.) with photograph and attachments, if any

**Summary of Records**

| **Monitoring Item** | **Monitoring Period/Date/Time** | **Method of Monitoring** | **Description** | **Remark** |
| --- | --- | --- | --- | --- |
| VOC emission sources |  |  |  |  |
| Ventilation system |  |  |  |  |
| Bag filter system |  |  |  |  |
| Others |  |  |  |  |

*Note:*

1. *Annex-1 shall be attached for monitoring of B-1 and the detail record activities photos and evidences shall be included in Annex-1.*
	1. Records of air quality monitoring (e.g. ambient air quality measurement, emission gas/air quality measurement, etc.) with photograph and attachments, if any

□ Monitored □ Not yet to monitor □Not applicable

 (Please provide reasons) (Please provide reasons)

*If marked “Monitored”, please describe the followings:*

1. Location of Measurement Point:
2. Measurement Period/ Date/ Time:
3. Target air quality: (i.e. ambient air quality or emitted air quality)
4. Brief explanation of Measurement Method:
5. Measured Parameters:
6. Evaluation on the monitoring results:

**Summary of Measurement Results**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Air Quality Parameter** | **Unit** | **Measured****Value****(Mean)** | **Measured****Value****(Min & Max.)** | **Applied Target Values** | **Expected Reasons if Exceeded** | **Counter Measures if Exceeded** | **Remarks** |
| SO2 |  |  |  |  |  |  |  |
| NO2 |  |  |  |  |  |  |  |
| CO |  |  |  |  |  |  |  |
| O2 |  |  |  |  |  |  |  |
| PM 2.5/PM 10 |  |  |  |  |  |  |  |
| TSP |  |  |  |  |  |  |  |
| Dust |  |  |  |  |  |  |  |
| Others |  |  |  |  |  |  |  |

*Note:*

1. *Annex-1 shall be attached for monitoring of B-1 and the detail record activities photos and raw data of measurements shall be included in Annex-1.*

**B-2 Water Quality**

2.1 Records of monthly or daily water usage

 (i) Monthly or daily total water usage for Industry Process: m3

 (ii) Monthly or daily total water usage for Domestic Process: m3

2.2 Records of monthly wastewater quality monitoring(e.g. industrial wastewater, domestic wastewater, etc.) with photograph and attachments of laboratory analysis results

1. Location of Measurement Point:
2. Frequency during Monitoring Period:
3. Target wastewater quality : (i.e. industrial wastewater or domestic wastewater quality)
4. Brief explanation of Measurement Method :
5. Measured Parameters:
6. Method of pre-treatment for wastewater in the factory:
7. Evaluation on the monitoring results:

**Summary of Measurement Results for Parameters which exceeded MJTD Standards of Wastewater Quality**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Month/Year** | **Estimated Wastewater Amount (m3, Daily average)** | **Parameters** | **Unit** | **Measured****Value** | **Applied Target Values** | **Expected Reasons** | **Counter Measures** | **Remarks** |
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*Note:*

1. *Parameters to be measured monthly: industrial/domestic wastewater volume (daily average), BOD, SS, pH value, CODDr, Oil and Grease, total coliforms, total nitrogen, and other necessary parameters.*
2. *Parameters to be measured yearly: mostly all required parameters described in the internal regulation of MJTD.*
3. *Annex-2 shall be attached for monitoring of B-2 and the detail measurements/monitoring activities report shall be included in Annex-2.*
4. *In Annex-2, monthly laboratory analysis results at least for five months shall be attached.*

**B-3 Solid Waste**

3.1 Records of mitigation measures for solid waste management (e.g. method of monitoring such as checking the status of solid waste storage condition, records of solid waste disposal, records of other activities, etc.) with photograph and attachments, if any

1. Location of Record Point:
2. Method of Solid Waste Disposal :
3. Final Disposal Site :
4. Dates of Disposal for every time:
5. Evaluation on the monitoring results:

**Summary of Non-Hazardous Solid Waste Record**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **List of Type of Wastes** |  | **Description of Waste Management** | **Frequency of Disposal** | **Waste Collected Organization** |
| **Month/Year** | **Monthly Total Waste Volume (m3 or L or kg)** |
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*Note:*

1. *Annex-3 shall be attached for monitoring of B-3 and the detail of each type of waste including amount shall be included in Annex-3.*

**Summary of Hazardous Solid Waste Record**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **List of Type of Wastes** |  | **Description of Waste Management** | **Frequency of Disposal** | **Waste Collected Organization** |
| **Month/Year** | **Monthly Total Waste Volume (m3 or L or kg)** |
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*Note:*

1. *Annex-3 shall be attached for monitoring of B-3 and the detail of each type of waste including amount shall be included in Annex-3.*

**B-4 Soil Contamination**

4.1 Records of prevention of soil contamination by leaked materials, such as raw materials, products, and chemical agents, fuel oil, wastewater treatment system, with photograph and attachments, if any

1. Frequency during Monitoring Period:
2. Method Record : (i.e, visual check or measurement or others)
3. Dates of Record :
4. Evaluation on the monitoring results:

**Summary of Records**

| **Month/Year** | **Location** | **Method of Monitoring** | **Status of Soil Contamination** | **Amount of Spillage/Leakage, if any** | **Counter Measures, if any** | **Remark** |
| --- | --- | --- | --- | --- | --- | --- |
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*Note:*

1. *Annex-4 shall be attached for monitoring of B-4 and the detail record activities photos and evidences shall be included in Annex-4.*
2. *If B-4 is not required for the locater’s business, please fill “Not Applicable”.*

**B-5 Noise and Vibration**

5.1 Records of mitigation measures for controlling noise and vibration generation(e.g. method of monitoring such as patrol check, overnight working hour record, etc.) with photograph and attachments, if any

**Summary of Records**

|  |  |  |  |
| --- | --- | --- | --- |
| **Month/Year** | **Method of Monitoring** | **Description** | **Remark** |
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*Note:*

1. *Annex-5 shall be attached for monitoring of B-5 and the detail record activities photos and evidences shall be included in Annex-5.*

5.2 Records of mitigation measures for controlling noise and vibration generation(e.g. measurement with equipment etc.) with photograph and attachments, if any

□ Monitored □ Not yet to monitor □Not applicable

 (Please provide reasons) (Please provide reasons)

*If marked “Monitored”, please describe the followings:*

1. Locations of Measurement Point:
2. Measurement Period/ Date/ Time:
3. Brief explanation of Measurement Method :
4. Measured Parameters:
5. Evaluation on the monitoring results:

**Summary of Measurement Results**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Month/Year** | **Location** | **Parameter, Leq** | **Unit** | **Measured****Value****(Mean)** | **Measured****Value****(Min & Max.)** | **Status of Compliance with MJTD Standards for Noise and Vibration** | **Expected Reasons if Exceeded** | **Counter Measures if Exceeded** | **Remarks** |
| **Leq (Day/Evening/Night)** |
|  |  | Leq (Day) |  |  |  | OK/N |  |  |  |
|  |  | Leq(Evening) |  |  |  |  |  |  |  |
|  |  | Leq(Night) |  |  |  |  |  |  |  |
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*Note:*

1. *Annex-5 shall be attached for monitoring of B-5 and the detail record activities photos, and raw data analysis sheets shall be included in Annex-5.*

**B-6 Odor**

6.1 Records of prevention of emitting offensive odor such as patrol check, maintenance of ventilation system, wastewater treatment system, etc. with photograph and attachments, if any

**Summary of Records**

| **Month/Year** | **Location** | **Method of Monitoring** | **Status of Odor Emission** | **Counter Measures, if any** | **Remark** |
| --- | --- | --- | --- | --- | --- |
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*Note:*

1. *Annex-6 shall be attached for monitoring of B-6 and the detail record activities photos and evidences shall be included in Annex-4.*
2. *If B-6 is not required for the locater’s business, please fill “Not Applicable”.*

**B-7 Hazardous and Chemical Substances**

7.1 Records of mitigation measures for controlling hazardous and chemical substances (e.g. checking the status of hazardous and chemical substances including raw materials, products, chemicals used for Laboratory, etc.) with photograph and attachments, if any

1. Location of Record Point:
2. Frequency during Monitoring Period:
3. Evaluation on the monitoring results:

**Summary of Hazardous and Chemical Substances Record**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Month/Year** | **List of Used Hazardous & Chemical Substances** | **Monthly Total Amount (m3 or L or kg)** | **Description of Management** | **Remarks** |
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*Note:*

1. *Annex-7 shall be attached for monitoring of B-7 and the detail record activities photos and evidences shall be included in Annex-7.*
	1. Records of mitigation measures such as training and guidance related to handling of hazardous and chemical substances to the workers, accident records, storage condition record, etc. with photograph and attachments, if any

| **Month/Year** | **Description**  | **Counter Measures, if any accidents** | **Remark** |
| --- | --- | --- | --- |
| **Training and Guidance** | **Investigation of Storage Condition** | **Record of Accidents** |
|  |  |  |  |  |  |
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*Note:*

1. *Annex-7 shall be attached for monitoring of B-7 and the detail record activities photos and evidences shall be included in Annex-7.*
	1. Records of self-inspection for hazardous and chemical substances management, including the measures to secure occupational health and safety, with photos and attachments, if self-inspection is requested as a particular condition in the approval of ECPP

□self-inspected □ Not yet to inspect □Not applicable

 (Please provide reasons) (Please provide reasons)

*If marked “self-inspected”, please attach the following documentin Annex-7:*

1. Checklist for self-inspection
2. Performance of self-inspection
3. Results of self-inspection

**B-8 Greening Plan**

8.1 Records of activities to maintain greening plan with photograph and attachments, if any

1. Locations of Record Point:
2. Frequency during Monitoring Period:
3. Method Record :
4. Dates of Record :
5. Activities to maintain greening plan:

*Note:*

1. *Annex-8 shall be attached for monitoring of B-8 and the detail record activities photos and evidences shall be included in Annex-8.*

**B-9 Landscape**

9.1 Records of activities to maintain landscape with photograph and attachments, if any

1. Locations of Record Point:
2. Frequency during Monitoring Period:
3. Method Record :
4. Dates of Record :
5. Activities to maintain landscape:

*Note:*

*1) Annex-9 shall be attached for monitoring of B-9 and the detail record activities photos and evidences shall be included in Annex-9.*

**B-10 Local Water Use**

10.1 Records of mitigation measures activities related to local water use (e.g., water usage record if Tube well is used, leakage by the project, etc.) with photograph and attachments, if any

1. Locations of Record Point:
2. Frequency during Monitoring Period:
3. Method Record :
4. Dates of Record :
5. Activities:

*Note:*

1. *Annex-10 shall be attached for monitoring of B-10 and the detail record activities photos and evidences shall be included in Annex-10.*
2. *If B-10 is not required for the locater’s business, please fill “Not Applicable”.*

**B-11 Occupational Health and Safety**

11.1 Record of any Lost Time Injuries (LTI)

|  |  |  |  |
| --- | --- | --- | --- |
| **Month/Year** | **Reason for Lost Time Injury/ies (LTI)** | **Description** | **Response Actions** |
|  |  |  |  |
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|  |  |  |  |

*Note:*

1. *If there were no lost time injuries (LTIs), please fill “NoLost Time Injuries”.*

11.2 Record of any other Occupational Health and Safety (OHS) incidents

|  |  |  |  |
| --- | --- | --- | --- |
| **Month/Year** | **Type** | **Description** | **Response Actions** |
|  |  |  |  |
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*Note:*

1. *If there were no OHS incidents, please fill “No OHS Incidents”.*

11.3 Record of any infectious disease cases within the workforce

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Month/Year** | **Type of Case** | **Cause** | **Description** | **Response Actions** |
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*Note:*

1. *If there were no infectious disease cases, please fill “NoInfectious Disease cases”.*

11.4 Records of minor &major traffic accidents in Thanlyin and Kyauktan townships, including inside SEZ (only traffic accidents related with locators, contractors and sub-contractors in TSEZ)

|  |  |  |  |
| --- | --- | --- | --- |
| **Month/Year** | **Type of accident** | **Description, including location, no. of people injured and any fatalities** | **Response Actions** |
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*Note:*

1. *If there are no accidents, please fill “No accidents”*
2. *Annex-11 shall be attached for monitoring of B-11 and a detailed record of activities including photos and evidence shall be included in Annex-11.*
3. *Description must include details about whether or not the company/locator, or its contractor/sub-contractor, was “at fault” in regards to the accident and whether or not a Police investigation was undertaken.*
4. *Data related to all contractor and sub-contractor vehicles should be included in this report.*

11.5 Records of safety training/instructions to the operation workers

|  |  |  |  |
| --- | --- | --- | --- |
| **Month/Year** | **Type of safety training/instructions** | **Description** | **Number of Training Participants by gender (M/F)** |
|  |  |  |  |
|  |  |  |  |
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*Note:*

1. *If there are no safety training/instructions, please fill “No Safety Training/Instruction”*
2. *Annex-11 shall be attached for monitoring of B-11 and a detailed record of activities including photos and evidence shall be included in Annex-11*

11.6 Record of other plans/ proper arrangements considering for the convenience of factory workers (e.g., announcement of safety environmental rules and regulations, drinking water supply, resting places, first aid kit preparation, incentive plans for safety awareness and compliance, social security, etc.)

|  |  |  |
| --- | --- | --- |
| **Month/Year** | **Type of plans** | **Description** |
|  |  |  |
|  |  |  |
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*Note:*

1. *If there are no other plans, please fill “No other plans”*
2. *Annex-11 shall be attached for monitoring of B-11 and the detail record activities photos and evidences shall be included in Annex-11*

**B-12 Community Health and Safety**

12.1Records of minor and major accidents on roads in Thanlyin and Kyauktan townships (accidents related to communities in proximity to the TSEZ)

|  |  |  |  |
| --- | --- | --- | --- |
| **Month/Year** | **Type of accidents** | **Description, including location, no. of people injured and any fatalities** | **Response Actions** |
|  |  |  |  |
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*Note:*

1. *If there are no accidents, please fill “No accidents”*
2. *Annex-12 shall be attached for monitoring of B-12 and the detail record activities photos and evidences shall be included in Annex-12.*
3. *Description must include details on whether or not the company/locator was “at fault” in regards to the accident and whether or not a Police investigation was undertaken.*
4. *All sub-contractor vehicles should be included in this report.*

12.2 Record of any community health & safety briefings to communities in proximity to the SEZ (e.g., on traffic safety, noise, dust, odor etc). if the Lot is located near residential areas).

|  |  |  |  |
| --- | --- | --- | --- |
| **Month/Year** | **Type of safety training/instructions** | **Description** | **Number of Training Participants by gender (M/F)** |
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*Note:*

1. *If there are no safety training/instructions, please fill “No Safety Training/Instruction”*
2. *Annex-11 shall be attached for monitoring of B-11 and a detailedrecord of activities including photos and evidence shall be included in Annex-13*

**B-13 Other Social Considerations**

13.1 Record of CSR activities during monitoring period

□Yes □ No

*If marked “Yes”, please describe the record as follow:*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Month/Year** | **CSR Activities**  | **Village Tract/Ward/Village that received CSR Contribution** | **Expenditures for CSR Activities** | **Note** |
|  |  |  |  |  |
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13.2 Employment of local people.

□ Yes □ No

*If marked “Yes”, please provide information as follows:*

| **Period** | **Total No. of Employees** | **Number of employees from Thanlyin and Kyauktan Tsp.** | **Number of employees from Relocation Site** | **Recorded date** |
| --- | --- | --- | --- | --- |
| Last Monitoring Periods |  |  |  |  |
| During This Monitoring Period |  |  |  |  |
| Next Monitoring Period |  |  |  |  |

*Note:*

*This should include all workers employed for operation within the SEZ by locator.*

**B-14 Emergency Risks**

14.1Records of emergency events such as fire, flood, earthquake

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| --- | --- | --- | --- |
| **Month/Year** | **Type of Emergency Event**  | **Description** | **Response Actions** |
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* 1. Records of preparation of emergency response plan during monitoring period

□Prepared □Under preparation □Not applicable

 (Please provide reasons)

*If marked “prepared”, please attach the following document in Annex-14:*

1. Communication Network for Emergency
2. List of Emergency Contacts
3. Setting the Gathering Point
4. Emergency Guidance to Workers and Guidance for visitors
5. Regular Emergency Drill Plan and Implementation

**B-15 Transboundary or Global issues**

15.1Records of the following activities, if any

 (i) Record the importing/exporting of wastes listed under Basel Convention, and other international treaties

(ii) Record the status of utilizing alternative gas instead of greenhouse gases (or) alternative fuel to reduce emitting of greenhouse gases

 (iii)Record the large energy consumption business which more than 1500KL/year as crude oil equivalent

1. Commitment on Monitoring Activities and Results

The applicant committed that the environmental and social records, field measurements, and laboratory analysis results are true correct and reflect the actual environmental and social managements related to the project site. The applicant hereby declare to strictly comply with internal regulations provided by the Zone Developer of Zone A of Thilawa Special Economic Zone as well as environmental rules and regulations of Myanmar.

Date: Signature of the Applicant.............

 Name in Block Letters

Title

Official Seal/Stamp

Tel. No.

E-mail

Address