

**INSTRUCTION No.02/2018**  
**(28 May 2018)**

**The Republic of the Union of Myanmar**  
**The Management Committee**  
**Thilawa Special Economic Zone**

**Instruction on Procedure of Urgent Customs Clearance of Small Valued Goods**

*The Management Committee of Thilawa Special Economic Zone (“Management Committee”) hereby issues this Instruction in accordance with Section 11(f) of the Myanmar Special Economic Zone Law (“Law”) on the procedure of urgent customs clearance of the small valued goods as under;*

**1. Definition:**

In this Instruction, the following words shall have the following meanings and capitalized terms used but not defined in this Instruction shall have the meanings given to them in the Law:

**“Business in SEZ”** means a Free Zone Business (or a Business in a Free Zone) or Other Business (or a Business in a Promotion Zone);

**“Customs Section”** means the Customs Section of OSSC;

**“DTA”** means Domestic Tariff Area which is the area outside the Thilawa Special Economic Zone.

**“ED”** means Export Declaration.

**“ID”** means Import Declaration;

**“OSSC”** means One-stop Service Center of Thilawa Special Economic Zone;

**“Supporting Industry Business”** means a Business in a Free Zone or a Free Zone Business which supplies at least 80% of the gross production amount of its products to the export-oriented manufacturing Businesses;

**2. Simplified Procedure for Urgent Customs Clearance:**

- 1) A Supporting Industry Business can get the goods transferred from or to DTA or a Business in the SEZ in accordance with Rule 98 of Myanmar SEZ Rules. In such a case, the Supporting Industry may apply for the urgent customs clearance by submitting a Prior Notice to the Customs Section as under;

Such Prior Notice shall contain the following information;

- a) For the goods to be transferred from DTA or a Business in a SEZ.
  - Name of the cargo owner
  - Name of the consignee
  - Name of the good, unit price, quantity and total price
  - Expected date and time of import (transfer to own premise)

- b) For the goods to be transferred to DTA or a Business in a SEZ
  - Name of the cargo owner
  - Name of the consignee
  - Name of the good, unit price, quantity and total price
  - Expected date and time of export (transfer from own factory)
- 2) After submitting a Prior Notice to the Customs Section and receiving the stamp of receipt or an electronic form of receipt of the Customs Section, an applying Supporting Industry Business may proceed to transfer the goods without going through customs clearance process.
- 3) Within 7 calendar days after the import and/or export of goods through above simplified procedure, an applying Supporting Industry Business shall complete the normal customs clearance procedure by submitting ID and/or ED together with the required documents.

**3. Undertaking:**

Upon the submission of a Prior Notice to the Customs Section, an applying Supporting Industry Business shall submit a letter to the Customs Section for undertaking to complete normal customs clearance procedures within 7 calendar days after import and/or export of the goods as described above subclause 2-3).

**4. Applicable Investor**

Above simplified customs clearance procedure shall be applicable only to a Supporting Industry Businesses in a SEZ.

**5. Applicable Goods**

Above simplified customs clearance procedures shall be applicable only to the goods valued at US\$500 or less collectively.

**6. Penalty:**

If an applying Supporting Industry Business fails to complete such normal customs clearance procedure within 7 calendar days three times cumulatively in a year, the Customs Section may suspend the use of above simplified customs clearance procedure by such Supporting Industry Business.

Chairman  
The Management Committee  
Thilawa Special Economic Zone